

Ways to be more efficient from your home office

Posted At : October 28, 2020 1:05 PM | Posted By : Admin

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By now you've settled into your work from home setup, which—let's be honest—you may have thrown together a little haphazardly back in March. Now that you might be working from home for the long haul, you may be looking at some tech upgrades for your home workspace. Here are some things that you personally, and your small business, can do to improve your remote setups while still staying on a budget.

Choose a sharp laser printer that saves you money

You and your team brought your workstations and laptops home, but only had home based inkjet printers. They work, but in business situations, they do go through a lot of ink cartridges. A good business printer that can handle all sorts of print jobs and work with multiple devices can be very useful, uses laser toner cartridges, and are less expensive per page than most ink-jet printers. *(Editor's note: Many people across the country are buying up laser printers. We are seeing a shortage on some models. Keep that in mind when you are placing orders.)*

Save money by saving time

Your time is valuable—make the most of it by adding additional convenient (and free!) apps and shortcuts that allow you to focus on what's really important. You may want to check out the Tech@Work article [6 Must-have Productivity Apps](#) with recommendations you might like.

Look for deals on liquidated office furniture

A high-end office chair can easily set you back a grand—and you probably couldn't take your sweet chair home with you from the office. This is the time to search for a local office furniture liquidator, where you can often find high end Herman Millers and Steelcase chairs for a fraction of their retail price. They also have deals on desks, filing cabinets, and other pieces essential to your home office.

Find furnishings in unexpected places

If you'd rather go with something new, many office furniture companies such as Poppin and Pivot are starting to focus on the home office market—your company may even be willing to furnish you with a new chair on their tab. Regular home furniture retailers are starting to get into the game as well: it's easy to find quirky, stylish items at a surprisingly good price point if you do a little hunting and keep an eye on sales.

Bundle your internet

If your company isn't providing employees with internet credits, it's up to you to find the best way to get the most broadband at the best price. (Throw in a partner also working from home and kids on their school Zooms all day!) If you have more than one internet provider in your area, it's worth your time to get on the phone and try to play them against each other and leverage a better price for their best broadband package with their customer service representatives. Also look for bundled packages with other electronics in your home, such as your TV setup.

Choose energy-efficient tech

While it's an investment up front, picking energy-efficient technology will save on your home electrical bill in the long run. Look for the Energy Star® label on HP products (and browse our [top 30 most energy-efficient monitors](#)) and you can feel good about saving the environment, too.

^aCompared to the majority of in-class MFPs cartridge devices <\$330 USD. Keypoint Intelligence - Buyers Lab February 2020 research study commissioned by HP, based on research survey of printer manufacturers' and resellers' published specifications, pricing, and data sheets as of 02/03/2020. Market share as reported by IDC Quarterly Hardcopy Peripherals Tracker - Final Historical 2019Q3. Total cost of ownership based on printer MSRP, in-box supplies, and highest-capacity replacement OEM supplies to print 234 pages a month over 4 years. Monthly page volume based on internal HP estimates. For details, please see: keypointintelligence.com/HPNeverstopUS

^b Actual yield varies considerably based on content of printed pages and other factors. Average based on ISO/IEC 19752 and continuous printing. For details see www.hp.com/go/learnaboutsplies.